

**ST. MARY'S COUNTY SHERIFF'S OFFICE RETIREMENT PLAN
BOARD OF TRUSTEES MEETING
June 23, 2016**

Members Present: Dr. Rebecca Bridgett, County Administrator
Captain Terry Black, Sheriff's Office Representative
Lt. Edward Evans, Sheriff's Office Representative
Dr. Tracy Harris, Citizen Representative

Others Present: Catherine Pratson, Plan Administrator
Karen Gates, Recorder

Absent: Jeannett Cudmore, Chief Financial Officer

Call to Order

The meeting was called to order at 1:00 p.m.

Acceptance of the Agenda

The agenda was accepted as presented by Rebecca Bridgett.

Approval of Minutes

Terry Black made a motion, seconded by Edward Evans, to approve the March 31, 2016 meeting minutes. Motion carried.

Edward Evans made a motion, seconded by Tracy Harris, to approve the April 28, 2016 meeting minutes. Motion carried.

Discussion of DROP Transition Rules

Tracy Harris made a motion, seconded by Edward Evans to table discussion of the DROP transition rules until further notice. Motion carried.

Discussion of amendment to eliminate coverage under the Plan by individuals hired by the Sheriff as "contractual deputies"

Terry Black made a motion, seconded by Edward Evans to amend the SORP Plan document to eliminate coverage under the Plan by individuals hired by the Sheriff as "contractual deputies". This would be accomplished simply by excluding all "contractual" employees from the definition of "Covered Employee."

The proposed amendment will be presented to the Commissioners of St. Mary's County with a request to schedule a public hearing for the Sheriff's Office Retirement Plan 11th Amendment.

Update of Tenth Amendment Process

On June 7, 2016, the Commissioners of St. Mary's County approved a request to hold a Public Hearing in consideration of amending the Sheriff's Office Retirement Plan by eliminating the cap on the amount of sick leave credited to participants when determining Years of Credible Service.

A public hearing notice was published in the June 10 and 17, 2016 editions of the *Enterprise Newspaper*.

A public hearing was held on June 28, 2016 at 10:20 am in the Chesapeake Building, Board of County Commissioners Meeting Room. A decision to amend the Sheriff's Office Retirement Plan document is expected by the Commissioners of St. Mary's County at their July 19, 2016 BOCC meeting.

Agenda for July 28, 2016 SORP Meeting

- 2nd Quarter 2016 financial review.

Administrator's Report

BILLS PAID SINCE LAST MEETING:

DATE	PAYEE	TYPE SERVICE	AMOUNT
4/18/16	Bolton Partners	Professional services rendered through 3/31/16. Response to DROP questions	\$ 358.50
06/07/16	Whiteford, Taylor and Preston	Professional services rendered through 05/31/16. Review files and Board of Trustee procedures; draft 10 th amendment; correspondence regarding removal of cap on sick leave; memo to Dr. Bridgett (rationale for removing cap on unused sick leave).	\$1,120.00
TOTAL:			\$1,478.50

NEXT MEETING

The next meeting is scheduled for Thursday, July 28, 2016.

ADJORNMENT

The meeting adjourned at approximately 1:16 p.m.

Respectfully submitted,

Karen Gates
SORP Plan Coordinator

APPROVED:

Dr. Rebecca B. Bridgett
Chair